

# Hazelwood Infant and Junior Schools

Headteacher: Josh Newham

Assistant Headteachers: Nicole Gardiner, Stephanie Pearson, Samantha Powell

Inclusion Manager: Erina Komodromos



## **Year 6 School Trip to Caythorpe Court Friday 20<sup>th</sup> September - Monday 23<sup>rd</sup> September 2024**

**DEPARTURE** Friday 20<sup>th</sup> September

### **PARKING**

Parents must park well away from the school gates in order to leave plenty of space for the coaches to park. The coaches will park on the yellow line near the vehicle gates.

### **ARRIVAL AT SCHOOL AND JOURNEY**

Children will need to arrive at school at **8.00am** and take their **hand luggage** to Oak hall. Parents please wait inside the vehicle entrance to load suitcases straight onto the coach (only **one** suitcase per child and not too large please as children must carry it themselves!). **We aim to leave school at 8.30 am.**

The children will need to eat breakfast before coming to school as we will not stop for a snack until about 10am. We will be stopping at a service station for a toilet and snack break. Children will need a snack and a water bottle (named) in a named rucksack. Lunch will be served to the children on arrival at Caythorpe Court.

We suggest that children bring books, comics and travel games to occupy themselves on the journey. **Electronic devices such as: hand held computer games, iPads, smart watches and mobile phones are not allowed and will be taken away from the children for the duration of the trip if they bring them.**

There is a small shop at Caythorpe Court selling sweets and souvenirs. Children will be able to spend their pocket money (which has already been included in the price of the trip and will be given to the children just before they visit the shop) here during the course of the week. **The children will not need to bring any money as the only opportunity to buy something will be during the PGL shop time.** Any extra money found will be taken away from the children for the duration of the trip and given back to the child's adult upon return. **Chewing gum, bubble gum and chocolate are not allowed.**

### **ARRIVAL AT CAYTHORPE COURT**

We will aim to send a text message to parents to inform you of our safe arrival. **Parents will ONLY be contacted if a problem arises.** We will have contact details for all the children should the need arise. It is therefore important that you complete the Health/Emergency details form correctly with up to date information. Please answer withheld/unknown numbers during the time your child is away.

Hazelwood Infant and Junior Schools, Hazelwood Lane, London N13 5HE  
T: 020 8886 3216 | E: [office@hazelwood.enfield.sch.uk](mailto:office@hazelwood.enfield.sch.uk) | [www.hazelwoodschools.org.uk](http://www.hazelwoodschools.org.uk)

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## **RETURN JOURNEY MONDAY 23<sup>rd</sup> SEPTEMBER**

Children will have breakfast before we leave and we expect to be back at Hazelwood at approximately 12.40 pm. The children will be provided with a snack when we stop at the services during the return journey but lunch is not provided. You will need to collect your child as soon as we arrive – **they will not be able to stay at school.** Should there be any change in their arrival time, we will notify you via text.

## **HEALTH**

*If your child develops a sore throat, or appears to be poorly a day or two before we depart, you should have him/her seen by your own doctor. You must inform the school if your child, or any member of the family, suffers from an infectious disease within 21 days prior to the journey. If you have not already filled in the health form, please do so here: [PGL Health Form](#)*

## **MEDICINES**

If your child needs any kind of prescribed medication, including asthma Inhalers, it should be in its original packaging and **clearly named** with **written instructions** and given to **the office the week before the trip.** Any medication we already keep in school will be taken with us so you do not need to duplicate. The exception is **asthma inhalers and epi-pens** where we require a spare one from home as well as the school one.

Children should not carry their own medicines and they should not be put in children's cases. Any medicine required by a child during the day, e.g. asthma pumps, will be kept in the medical bag for that child's group which is kept with the group at all times. All other medicines will be kept safe in a designated adult's room until needed by the child.

## **TRAVEL SICKNESS**

If your child is not a good traveller and you wish him or her to have a travel sickness tablet, please make sure it is given in plenty of time for the journey. The remaining tablets for the return journey should be clearly named and given to Miss Gardiner.

## **GENERAL NOTES**

Children will be split into activity groups (maximum size 12), these groups will then be timetabled for their activities.

Your child will be carefully supervised in all activities. All Caythorpe Court staff are qualified for the activity which they lead. In addition, Miss Gardiner, Miss Powell, Mrs Lock, Mr Mitchell, Mrs Conner and Miss Harris will be available at all times if your child has any worries.

During the time the children are at School journey, we continue to expect high levels of good, sensible behaviour just as if they were in school. Therefore, we will follow the school's

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Behaviour Policy and children may miss activities or free time if they misbehave. *If any child behaves in a way that places themselves or others at risk, we will contact you and you may be requested to collect your child from Caythorpe Court.*



During the weekend we will endeavour to upload photographs of the children doing their activities to GoogleDrive. This is dependent on the WiFi at the centre being strong enough. The photos will be able to be accessed here: [PGL photos](#)

## **KIT LIST**

Clothing needs to be casual and old. Responsibility cannot be accepted for any jewellery that is lost. It is far better that children leave expensive items at home. Clothing might get wet or muddy for some of the activities.

## **YOUR CHILD NEEDS AT LEAST THE FOLLOWING ITEMS WHICH MUST BE NAMED:**

The Basics:

- 6 sets of underwear and socks – including some long socks (to tuck joggers/leggings in to).
- Warm night-clothes
- Towels – one for bathing and one for water sports
- Toiletries bag: flannel, soap, non-electric toothbrush, toothpaste, shampoo, hairbrush, deodorant (non-spray)

Outdoor Activities:

- 4 tee-shirts (including 2 long sleeved)
- 2 sweat shirts/fleeces/jumpers
- 2 pairs joggers or combat trousers (no jeans)
- Warm waterproof jacket with hood suitable for physical activity
- 2 to 3 pairs of trainers (at least one pair of old trainers as these will get wet)
- 1 set of old clothes, including footwear – which you won't mind **not** getting back
- Children with long hair will need to tie it back for **all** activities

As the children spend most of each day outside, it is essential that they have enough clothing to keep warm and dry.

General:

- Sun Cream/Lip Salve (Children will have to apply themselves)
- Bin bags for dirty clothes
- Purse/wallet
- A small, battery powered alarm clock (optional)
- A rucksack/drawstring bag, named if children want to put their water bottle and disposable camera in when moving between activities

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Hazelwood Caps will be provided to all children

**EVERYTHING MUST BE NAMED OR LABELLED** including clothes worn when travelling to Caythorpe Court.

**Please note: Bedding is not required.**

A list of clothes and items packed, attached to the inside of the suitcase, is helpful when your child attempts to repack for the return journey. Please ensure that you pack with your child so they know what they have and how to repack their case.

Please mark all items of luggage with your child's name and school. Many cases look alike.

**One small item of hand luggage plus one small suitcase will be allowed per pupil.**

Hand luggage should ideally be a small bag/rucksack.

Children are allowed to bring a small amount of snacks – no fizzy drinks, chocolate, chewing or bubble gum, or fresh items please.

## **PERSONAL ITEMS**

- A small torch would be useful for the evenings.
- No mobile phones, hair straighteners, hand held computer games, iPods, smart watches, or similar electronic equipment should be brought.

We are sure your child will have a lovely time at PGL. If you have any questions please ask.

Yours faithfully  
Miss Nicole Gardiner  
Assistant Headteacher