

# SENDIASS NEWS

EPC Special Educational Needs and Disability (SEND) Information, Advice and Support Service

October 2016

## SEN Team re-organises

Enfield Council SEN Team has re-organised to strengthen its capacity. With additional team members, they hope to respond in a timely manner to queries of parents and young people.

When parents are assigned their respective Advisory Officer, they should contact that officer for all queries in the first instance. Parents are also advised to send paperwork relating to EHCP to the main SEN email address to ensure that is picked up by an officer in the team if the Advisory Officer is absent. If parents want to escalate any queries, they should email the main email address and the case will be allocated to a senior officer.

Useful number and email below:

- For general queries, the number to call is 020 8379 5667.
- All emails containing paperwork in relation to an EHCP or email to escalate any queries should be sent to: [sen@enfield.gov.uk](mailto:sen@enfield.gov.uk)

## SENDIASS Consultation

Enfield Council consulted with parents of children and young people with Special Educational Needs and Disability (SEND) on 9th and 12 September to hear their views on how the information, advice and support service is delivered, what currently works well, and what could possibly work differently.

The council would like to take into account the views of the parents as they develop the service specifications for the SEND Information, Advice and Support Service which will be put to tender soon.

If you have suggestions but missed the consultation events, you can email Caroline Fanning, Service Development Manager.

Email: [Caroline.Fanning@enfield.gov.uk](mailto:Caroline.Fanning@enfield.gov.uk)

### We have moved to:

Community House  
311 Fore Street N9 0PZ

Our new helpline number is:  
020 8373 6273

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*"I enjoyed our first meeting.  
I feel I was listened to and  
everyone was kind".*

*- Member of Young People's  
Steering Group*

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### In this issue:

- SEN Team re-organises
- Parents' steering group
- Young people's steering group
- IS workshops and information sessions
- Conversion training
- SEND training for parents
- Our Service
- Volunteering at EPC
- Civil Legal Aid

# Parents' and Young People's Engagement

## Young People's Steering Group

We are pleased to announce that we have launched our Young People's Steering Group. The group met for the first time on Wednesday 21st September.

They discussed their role in the service which includes advising us on how we can better access and support young people with Special Educational Needs and Disability (SEND) and agreed on their group rules.



They will undertake some training to prepare them for their role and we hope that the skills and experience will also be useful for them to apply in other situations. They will meet every last Wednesday of the month.

The group welcomes other young people with SEND to join them. If you are a young person or know any young person who might be interested in taking part, please speak with Natalia Sali.

Tel: 020 8373 6281 or 020 8373 6273 or email: [Natalia.Sali@enfieldparents.org.uk](mailto:Natalia.Sali@enfieldparents.org.uk)

## Our parents' steering group promotes our service

Our parents' steering group have just produced a new leaflet intended for parents whose first language is not English. The leaflet has information on SEND Information, Advice and Support translated into community languages including Turkish, Polish, Somali, French, Arabic and Portuguese. With the new leaflet, we hope that information about SENDIASS and IS will be more accessible to community residents.

The steering group is also assisting us in promoting the service across Enfield by distributing leaflets in local GP surgeries, schools, and different settings visited by parents and young people.

The group meet once a month to advise the service on how the services can be improved and how more families can access the service. We continue to welcome interested parents and young people who would like to join the group.

If you want to know more, please call Natalia Sali:

Tel: 020 8373 6281

Email: [Natalia.Sali@enfieldparents.org.uk](mailto:Natalia.Sali@enfieldparents.org.uk)

## Workshops for parents and professionals

We will be holding training sessions to enable parents and professionals to understand different topics that are relevant to children's and young people's education. These sessions are:

### For parents:

**Annual Reviews – Tuesday 18th October 2016 at 10am to 12pm in Community House**

This training is for parents whose children have a Statement or an Education, Health and Care Plan (EHCP), or are in the process of getting one. It will help you to understand what annual reviews are, what you need to prepare, who are the professionals involved, and what you can expect to happen after the review.

**School exclusion - Tuesday 8th November 2016 at 10am to 12pm in Community House**

You will learn the types of exclusion, legislations relating to exclusions, and how to work with the school on the decision to exclude your child/young person.

**Outcomes and aspirations of the child and young person - Thursday 19th January 2017 at 10am to 12pm in Community House**

You will understand about aspirations and outcomes, how to determine the child's or young person's outcomes, and how to involve your child/young person in determining the outcomes for their Education, Health and Care Plan.

If you have queries or to book your place, please:

call 020 8373 6273 or

email [enquiries@enfieldparents.org.uk](mailto:enquiries@enfieldparents.org.uk)

## Information sessions on EHCP for parents

Our Independent Support Service continues to support parents and young people on Education, Health and Care Plan (EHCP). A number of information sessions will be held for parents on these dates:

- **Tuesday 11th October**
- **Friday 18th November**
- **Friday 9th December**

**All sessions will be held at Community House from 10am to 12pm.**

The sessions will inform parents about the process of converting the child or young person's Statement to an Education, Health and Care Plan (EHCP), starting from making the request to reviewing the draft plan. There will also be a discussion on the different parts of an EHCP and what each part contains, the Local Offer and Personal Budgets.

If you want to know more or want to book, please call the Independent Support Service on 020 8373 6273. You can also email us on: [enquiries@enfieldparents.org.uk](mailto:enquiries@enfieldparents.org.uk)

## EHCP Conversion Training

Monday, 17 October 2016 at 09:45 – 14:30  
Ridge Avenue Library

Thursday, 20 October 2016 at 18:15 – 20:30  
Oaktree School

Friday, 11 November 2016 at 09:45 – 14:30  
Durants School

To book, please call Sarah McLean.  
Tel: 020 8379 8333  
Email: [Sarah.Mclean@enfield.gov.uk](mailto:Sarah.Mclean@enfield.gov.uk)

# Our services

SENDIASS offers impartial and independent information, advice, and support to children and young people from 0 to 25 years old with special educational needs and disabilities and their parents.



We will help you with the following:

- Give you law-based information which you can use to make informed decisions.
- Help you access different services for you and your child.
- Assist you in communicating with education, health and care services so that they can address your issues.
- Assist you and your child with the transfer of the Statement or LDA to an Education, Health and Care Plan (EHCP).

## Contact Us

Give us a call for information about our services.

**SENDIASS and IS**  
Enfield Parents & Children

Enfield Parents & Children  
Community House  
311 Fore Street  
London N9 0PZ

Tel. 020 8373 6273

enquiries@enfieldparents.org.uk  
www.enfieldparents.org.uk



Do you have the passion to volunteer with children and young people and their parents? Can you spare a few hours each week?

Do you want to acquire new skills and work with dedicated staff and volunteers?

Then, why not join us!

We are recruiting Independent Parent Supporters to volunteer with the Information, Advice and Support Service.

An intensive training programme will be available to prepare you for the role.

For more information, please get in touch with:

Renata Carlet, Volunteer Coordinator

Phone: 020 8373 6246

Email: Renata.Carlet@enfieldparents.org.uk

## Civil Legal Aid still available for SEND

Anything relating to SEN and Education, Health and Care Plans (EHCP) for a child or young person with SEND is within the scope of Civil Legal Aid (CLA).

Individuals can be referred to the CLA and should make it clear that their child has a Special Educational Need or Disability to ensure they get through the gateway. The case will then be allocated to one of the specialist firms who will check it is eligible for legal aid and meets the criteria.

To find out if you are eligible for legal aid, please see this link:

<https://www.gov.uk/civil-legal-advice>

You can also call this number if you have queries: 0345 345 4345.